

VILLAGE OF GAINES
Regular Council Meeting
August 9, 2017

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander, Carol Erickson, Barbara Ferris, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin
Absent: Melissa Neal, Diane Nowak, and James Savage

Motion Erickson, second Alexander to amend the agenda by removing "11. Unfinished Business A. New Steel Back Door & Frame".

All Ayes – Motion carried

Police Report

Report received from Chief Mark Schmitzer and on file.

- Chief Schmitzer addressed council concerns that curfew is not being followed. Night shift will be added next month.
- The Police Department needs digital pictures from Council members for ID cards in case of an emergency situation. As soon as he receives dates and times, Chief Schmitzer will contact the Clerk.

Audience Comments

Donna Archambault presented a request to the Council regarding the removal of trees. She asked that her comments be recorded verbatim and, per that request, a copy of her comments are available upon request from the Village Clerk.

Approval of Minutes

Motion Alexander, second Ferris to approve July 9, 2017 regular council meeting minutes as presented.

All Ayes – Motion carried

Treasurer Report

- A. Bank Balance - \$222,750.52; Investment Balance - \$328,214.56
- B. CD Re-evaluation – The \$40,000.00 CD (Major Streets) matured June 27, 2017. This cannot be transferred into Huntington, since it will surpass our insured limit of \$250,000. Therefore, the Treasure proposed to re-invest the \$40,000.00 in one of the following CD's through JP Morgan:
 - 1. 1.55% interest for 18 months (locked)
 - 2. 1.65% interest for 2 years (locked)
 - 3. 1.80% interest for 3 years (locked)
 - 4. 2.00% interest for 4 years (callable after 1 year)*Motion Alexander, second Erickson to invest the \$40,000.00 in the account with JP Morgan for 4 years at 2% interest (callable after 1 year) from the Major Streets CD.*
Roll call: All Ayes – Motion carried
- C. New Hire and Unemployment reporting corrected and up-to-date.
- D. Working on changing the name assigned to our DUNS number to the 'Village of Gaines', from 'Genesee, County of'.
- E. Discrepancy in sewer balance was determined to be a difference in bank deposit dates and sewer cut-off dates.
- F. Taylor-Morgan will be finished with the audit by the beginning of September. At that time Act 51 will be completed.
- G. Google calendar set-up for office activities/deadlines (President, Clerk, Deputy Clerk, and Treasurer).

Approval of The Bills

Motion Alexander, second Ferris to approve bills as presented.

Roll call: All Ayes – Motion carried

DPW Report

- Harold DeMott reported the completion of the paving project of Walker Street and Elm Street.
- Discussed paint color and utilizing Genesee County Community Service Work Detail to assist with painting the side and back of the Village Hall.
Motion Ferris, second Alexander to buy the paint, not to exceed \$300, including supplies.
Roll call: All Ayes – Motion carried
- Working on estimates to pave Clinton between Elm Street and Saginaw Street. Re-paving worst roads first.

Fire Board Report

Erickson shared agenda from meeting. Report on file.

Building Inspector Report

No report

President's Report

- President Sam Stiff reported that we have finished business with the Land Bank. Check from SE Environmental was deposited as 'Miscellaneous Income' in General Fund. SE Environmental not interested in remaining two pallets of bricks, so Village kept them. Checking on base/bolt pattern for the lamp post that will be put in at the gazebo in the park. That one was used to replace the damaged lamp post in front of the Village Hall [on August 7, 2017]. No further projects in the Village at this time.

Unfinished Business

A. ~~_____~~ New Steel Back Service Door & Frame

New Business

- A. DPW Door – One (1) quote was obtained to repair three (3) damaged panels and two (2) quotes were obtained to replace entire five (5) panel door.
- Dover Garage Doors: Replacement of five (5) panel door - \$1,869.72 (Village keeps two (2) old, undamaged panels for future repairs)
 - Overhead Door Company of Flint: Repair of three (3) panels - \$1,344.08, or replacement of five (5) panel door - \$1,836.70
- Motion Erickson, second Alexander to amend budget \$1,869.72 in General Fund, Repair/ Maintenance.*
Roll call: All Ayes – Motion carried
Motion Ferris, second Alexander to accept quote from Dover Garage Doors to replace five (5) panel door for \$1,869.72
Roll call: All Ayes – Motion carried
- B. Cleaning Village Office Floors – Three (3) quotes were obtained to steam clean the Village Hall carpet.
- Demo's Carpet Cleaning: \$200.00
 - Pichey's Clean Rite: \$175.00
 - Stanley Steamer: \$206.00
- Motion Alexander, second Erickson to accept quote from Pichey's Clean Rite to steam clean the Village Hall at \$175.00*
Roll call: All Ayes – Motion carried
- C. Cleaning Village Office & Library Windows – Three (3) quotes were obtained to clean the windows in the Village Hall and the Library.
- Birds Beware Window Cleaning: \$258.00
 - H & B Janitorial & Window Cleaning: \$198.00
 - The Dirt Hunter: \$247.00
- Motion Alexander, Ferris second to accept quote from H & B Window Cleaning to clean windows at the Village Hall and Library for \$198.00*
Roll call: All Ayes – Motion carried
- D. Gaines Community Band Ice Cream Social – Saturday, August 26, 2017 at the Gaines Gazebo
- Motion Ferris, Erickson second to grant the use of the Gaines Gazebo and chairs for the Annual Gaines Community Band Ice Cream Social on Saturday, August 26, 2017 at 2:00pm.*

All Ayes – Motion carried

Communications

- A. Water & Waste Meeting – A special meeting was held to discuss water rate adjustments.
- B. Small Cities/Villages Meeting – Ferris attended the meeting which coincided with the Taste of Fenton.
- C. Gaines Township Meeting – President Stiff attended. No issues that pertained to the Village.
- D. TAC Meeting – Canceled due to no agenda items.

Council Concerns

- Ferris was concerned that the Village Hall is not opened until 4/4:30pm on any day.

Audience Comments

- Rhonda Roach was concerned with the Post Office hours and was told that the Village Council established the hours. However, the hours are established by the federal government.

Adjournment

Motion President Stiff, second Erickson to adjourn at 8:02p.m.

All Ayes – Motion carried

Respectfully Submitted,

Vicky Sandlin, Clerk