

**VILLAGE OF GAINES**  
**Regular Council Meeting**  
**June 13, 2018**

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

**Roll Call**

Present: Emily Alexander (arrived @ 7:27), Carol Erickson, Barbara Ferris, Melissa Neal, Diane Nowak, James Savage, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin

President Stiff proposed to amend the agenda.

*Motion* Erickson, *second* Neal to amend agenda by adding under "13. New Business"

G. Ordinance 70.02 – General Provisions. Fire Engine and Apparatus

Unanimous Voice Vote: All Ayes - ***Motion declared carried***

**Police Report**

Report received prior to meeting from Chief Mark Schmitzer and on file. Chief Schmitzer in attendance to answer any questions/concerns.

**Code Enforcement Report**

- Report received prior to meeting from Chief Mark Schmitzer and on file. Chief Schmitzer in attendance to answer any questions/concerns.
- Gaines Township has allocated \$16,000 for wages toward a Code Enforcement Officer. This position's task is to enforce the codes and take care of traffic/road issues (i.e. damaging of recently graded roads). A five person interview panel, which includes President Stiff to represent the Village's concerns, is currently in the process of interviewing individuals for this position. Chief Schmitzer suggested the village council identify the concerns they feel are a priority for this position to address.

**Audience Comments**

None

**Approval of Minutes**

*Motion* Erickson, *second* Ferris to approve May 9, 2018 regular Council Meeting minutes as presented.

Unanimous Voice Vote: All Ayes - ***Motion declared carried***

**Treasurer Report**

- A. Bank Balance - \$250,717; Investment Balance - \$320,388
- B. Audit almost complete. Treasurer receiving delinquent taxes Monday, June 18, 2018.
- C. Village received rebate for Consumers Energy in the amount of \$288.
- D. Treasurer's Reimbursement for MGFOA Training Registration  
*Motion* Nowak, *second* Erickson to reimburse Treasurer \$100.00 for MGFOA training.  
Roll Call: Ayes - Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***

**Approval of The Bills**

*Motion* Nowak, *second* Ferris to approve bills as presented.

Roll Call: Ayes - Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***

**DPW Report**

President Stiff said that Street Commissioner Harold DeMott reported:

- Gravel portion of McConnell St and Elm St is supposed to be ~~graded~~ *graded* tomorrow (Thurs, June 14) per Dan Hudson/Genesee County, Supervisor of Linden Garage. However, they skipped village in first round of chording, possibly because of new driver.
- All scheduled street projects are complete.
- Village DPW has completed inspection and maintenance (including shaving) of all sidewalks.

## Fire Board Report

Report received prior to meeting from Erickson and on file.

## Building Inspector Report

President Stiff said that Marty Johnson/Building Inspector has issues three (3) permits since June 1, 2018.

## President's Report

- Reminder to Council members to get information to Mary @ Township Police Department for ID badges.
- Village of Gaines Men's Club 'Take It To Your Streets' was rained out May 26, 2018. Was re-scheduled May 29 and they completed all but two (2) planned projects: cleaning up gazebo and fixing damaged bench at Peace Park.
- LeAnn Cross has placed flowers/planters on the village lamp posts and at the Village Office.
- Village did not receive website grant from Genesee County Metropolitan Planning Commission.
- Village Yard Sale signs have been put out and it is posted on website.
- Attended 9-1-1 Consortium General Membership meeting. It was reported that all pager have been distributed, however having problems with some due to batteries. All radios also handed out, but require an update.
- Attended Gaines Township Meeting Wednesday, June 6, 2018.

## Unfinished Business

None

## New Business

- A. Taking Bids on Property on W Lansing Street (Parcel #10-31-577-041/Block 9, Lot #7 & #8). Accepting Closed Bids Starting at \$13,000 until 2:00 p.m. on July 10, 2018 as per Council Approval - Bids to be sealed and opened at July 11, 2018 Regular Council Meeting. In 2015 SEV was \$6,400, added \$ 200 for processing and handling.  
*Motion Erickson, second Neal to approve accepting closed bids on W Lansing Street property (Parcel #10-31-577-041/Block 9, Lot #7 & #8), starting at \$13,000 until 2:00 p.m. on July 10, 2018 along with advertising.*  
Roll Call: Ayes - Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***
- B. Michigan Municipal League Workers' Compensation Fund  
*Motion Neal, second Nowak to pay Michigan Municipal League Workers' Compensation Fund in the amount of \$856.00.*  
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***
- C. Request Ordinance regarding use of Peace Park/Gazebo and Veteran's Memorial Park  
*Motion Neal, second Erickson to have Attorney Michael Gildner create an ordinance regulating park use.*  
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***
- D. Request Ordinance regarding Commercial Filming/Video/Still Photography at Parks  
*Motion Alexander, second Nowak to have Attorney Michael Gildner create an ordinance regulating commercial filming/video/still photograph at our parks, with the caveat that senior pictures, wedding pictures, etc. are not prohibited.*  
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***
- E. Street Closure for Family Picnic Fund Raiser Sunday, June 24, 2018 (Walker Street at the curve from Baron's "footprint", west to car lot.  
*Motion Alexander, second Nowak to approve street closure for Family Picnic Fund Raiser Sunday, June 24, 2018 (Walker Street at the curve from Baron's "footprint", west to car lot.*  
Unanimous Voice Vote: All Ayes - ***Motion declared carried***
- F. Baron's Summerfest Street Closure Saturday, July 28 & 29, 2018  
*Motion Ferris, second Nowak to approve street closure for Baron's Summerfest (Saturday, July 28 & 29, 2018).*  
Unanimous Voice Vote: All Ayes - ***Motion declared carried***

- G. *Ordinance 70.02 General Provisions: Fire Engine and Apparatus*  
*Motion Alexander, second Neal to add "Gaines Township Fire Chief" and/or "Gaines Township Police Chief" were applicable in Ordinance 70.02 - General Provisions: Fire Engine and Apparatus.*  
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Savage, Stiff  
Nays - None. ***Motion declared carried***

### **Communications**

- A. Water & Waste Meeting – Not attended due to no summer meetings.  
B. Small Cities/Villages Meeting – Neal attended Wednesday, June 6, 2018 in Otter Lake.  
*[Tracy Meyers/Secretary, Small Cities & Villages will email minutes at end of July]*  
C. Gaines Township Meeting – President Stiff attended Wednesday, June 6, 2018.  
D. TAC Meeting – Alexander attended Thursday, June 7, 2018. *[Debra Compton/ Secretary, Genesee County Metropolitan Planning Commission will email minutes at end of July]*

### **Council Concerns**

- Street Commissioner DeMott will be purchasing paint for Jack Williams/Baron's to paint while parking lines on Genesee Street prior to Gaines Rodeo.
- Contacting Genesee County Road Commission and other companies to paint road lines on street.
- Habitat for Humanity plans on beginning work on 206 W Lord St in July. Applications available in Village office and on website (villageofgaines.net).
- Inquiring into when Rental Inspections taking place. Marty Johnson indicated that he will contact us with availability.
- Need to update Rental Registration for Village.
- Mastyl Signs will be coming back to complete painting on the back of the sign this Fall.
- Will work on planning race for Gaines Rodeo next year.
- Depot deed now recorded at Genesee County Register of Deeds.
- Early Warning siren in the Village will be unoperational for approximately a week at a to-be-determined date for an update. Gaines Township will now be responsible for two (2) sirens: one (1) in the Village and one (1) in the Township.
- Send an email to Genesee County Road Commission if you have an issue with roads.

### **Audience Comments**

None

### **Adjournment**

*Motion Erickson, second Alexander to adjourn at 8:00 p.m.*  
Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Respectfully Submitted,

---

Vicky Sandlin, Clerk