

*Village of Gaines*  
**Regular Council Meeting**  
**January 9, 2019**

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

**Roll Call**

Present: Emily Alexander, Carol Erickson, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin  
Absent: Barbara Ferris

*President Stiff amended agenda to add an item under "15. New Business"*

G. *Re-classification of Deputy Clerk position to As-Needed Administrative Assistant.*

**Police Report**

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

**Code Enforcement Report**

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns. Police Department will be meeting with Building Inspector Marty Johnson Thursday, January 10, 2019 regarding resident on Lansing Street. The resident will be receiving their first letter from the Building Department for International Property Maintenance Code Violation.

**Audience Comments**

None

**Interviews For Vacant Council Seat**

There was one applicant for the Village of Gaines vacant council seat, resident Christopher Crawford. *Motion Alexander, second Erickson to appoint Village of Gaines resident Christopher Crawford to the vacant Village of Gaines Council seat until the next election, and register him for MML training. Unanimous Voice Vote: All Ayes - Motion declared carried*

**Approval of Minutes**

*Motion Neal, second Erickson to approve December 12, 2018 Regular Council meeting minutes as presented.*

*Unanimous Voice Vote: All Ayes - Motion declared carried*

**Treasurer Report**

A. Bank Balance - \$278,197; Investment Balance - \$321,183

**Approval of The Bills**

*Motion Erickson, second Alexander to approve bills as presented.*

Roll Call: *Ayes - Alexander, Erickson, Neal, Nowak, Stiff*  
*Nays - None. Motion declared carried*

**DPW Report**

Street Commissioner Harold DeMott did not submit a report and was unable to attend.

**Fire Board Report**

Report received prior to meeting from Erickson and on file.

**Building Inspector Report**

Building Inspector Marty Johnson did not submit a report and was unable to attend.

**President's Report**

- Attended Township meeting Wednesday, January 2, 2019. Voted to remove special assessment for mosquito and waste management on from vacant lot on Lord Street (HUD home)
- Attended 911 Executive Board meeting yesterday (Tues, Jan 8, 2019).
- Fire Department will be cutting tree at the Fire Hall.
- Diesler came out December 13 and now all lamp post are all in and working. Will be able to track energy usage from LED light in Peace Park.

- Full application for CDBG due this Friday, January 11, 2019.
- Still accepting ideas for a speaker for the Small Cities & Villages that we will be hosting on April 3, 2019.
- Rope on Fire Hall flag pole will be replaced by DPW.
- Budget meeting will begin at 6:30 p.m. Wednesday, February 13, 2019.

### **Unfinished Business**

None

### **New Business**

- A. Resolution 2019-01 Use of Village Property  
*Motion* Erickson, *second* Neal to approve Resolution 2019-01 Use of Village Property  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- B. Ordinance 2019-01 Marijuana Establishments  
*Motion* Neal, *second* Alexander to approve Ordinance 2019-01 Marijuana Establishments.  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- C. Lamp Post Replacement  
*Motion* Alexander, *second* Neal to approve the purchase of seven (7) lamp posts at \$717.00 each (and any freight charges), not to exceed \$6,000.00 from Brandon Industries to replace remaining older and weakening lamp posts.  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- D. Basics of FOIA Training  
*Motion* Neal, *second* Alexander to approve to pay \$40.00 to register President Stiff for the Basics of FOIA training January 24, 2019.  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- E. PASER Training  
*Motion* Neal, *second* Alexander to approve to pay \$10.00 to register Street Commissioner Harold DeMott for the PASER training on February 27, 2019 (in Saginaw).  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- F. Small Cities & Villages Dues  
*Motion* Erickson, *second* Nowak to approve to pay \$100.00 for Small Cities and Villages Association dues, and designate Neal as the Delegate and Ferris as the Alternate.  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*
- G. Re-classification of Deputy Clerk position to As-Needed Administrative Assistant  
*Motion* Neal, *second* Erickson to approve re-classification of the Deputy Clerk position to As-Needed Administrative Assistant at \$10.00/hour with a maximum of 5 hours/week.  
 Roll Call: Ayes - Alexander, Erickson, Neal, Nowak, Stiff  
 Nays - None. *Motion declared carried*

### **Communications**

- A. Water & Waste Meeting – Nowak was unable to attend December meeting.
- B. Small Cities/Villages Meeting – Neal was unable to attend December meeting
- C. Gaines Township Meeting – President Stiff attended the January 2, 2019 meeting.
- D. TAC Meeting – Alexander plans on attending the January 10, 2019 meeting.

### **Council Concerns**

None

### **Audience Comments**

Chief Schmitzer noticed roof at the front entrance will need repair soon as it is sagging.

### **Adjournment**

*Motion* Neal, *second* Erickson to adjourn at 7:48 p.m.  
 Unanimous Voice Vote: All Ayes - *Motion declared carried*

Respectfully Submitted,

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Vicky Sandlin, Clerk