

VILLAGE OF GAINES
Regular Council Meeting
August 8, 2018

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander, Carol Erickson, Barbara Ferris, Melissa Neal, Diane Nowak,
President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin
Absent: James Savage

Police Report

Report received prior to meeting from Chief Mark Schmitzer and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

- Chief Schmitzer announced that Officer Ryan Wilburn has been hired as the Code Enforcement Officer.

Code Enforcement Report

- Report received prior to meeting from Chief Mark Schmitzer and on file.

Audience Comments

None

CPA Presentation

Bill Morgan and Janet Fras from Taylor-Morgan presented the Village of Gaines Audit Report [Village of Gaines Audited Financial Statements as of March 31, 2018, with the Comments and Recommendations Letter is on file]. Documentation and books look good and the financial statements for the Village of Gaines are in accordance with accounting principles without exception for Fiscal Year 2017/2018.

Stevenson Company Insurance Update

Bob Bucko presented the Michigan Township Participating Plan that the Village has. The program was started in 1984 and provides risk management services to over 1,700 public entities in Michigan. It is located in Auburn, Michigan and has the highest financial rating in the world. A 4.5% dividend expected this year.

Approval of Minutes

Motion Ferris, second Alexander to approve July 11, 2018 Regular Council Meeting minutes as presented.

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Treasurer Report

- A. Bank Balance - \$241,772; Investment Balance - \$320,870
- Received \$830 for 110 Lansing Street ordinance violation. Payment due Gaines Township will be mailed out within the week.

Approval of The Bills

Motion Alexander, second Erickson to approve bills as presented.

Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Stiff

*Nays - None. **Motion declared carried***

DPW Report

Street Commissioner Harold DeMott unable to attend, but reported:

- Still waiting on M & M Painting to get back regarding painting the road lines.
- Elm Street and McConnell Street were graded and chloride.
- Cut all weeds and growth around guard wires and street signs

Fire Board Report

Report received prior to meeting from Erickson and on file.

Building Inspector Report

None

President's Report

- Attended Township meeting Wed, August 1, 2018
- Still waiting to hear back from Atty Gildner on sewer ordinance, park ordinance (commercial filming/video/still photography)
- Office windows cleaned 07/16/18
- Door Mart repaired back door 07/17/18
- Deisler Electric is very busy. Hope to be able to relocate lamp post near gazebo by end of August, but will probably be early/mid-September
- Land Bank/vacant lot at 117/119 Genesee Street asking \$8,400 each lot. Waiting for callback to determine how firm they are on price.
- Harold waiting to hear back from M & M regarding painting road lines
- Consumer repaired the light on Duffield Rd
- Consumers Energy trimmed tree branches behind office and 202 Lord St
- Elm & McConnell graded and chloride
- We do not need to add anything to our ordinance book concerning sewer. Our ordinance refers to county sewer ordinance that we have a signed copy of
- Still no date confirmed on updating early warning sirens
- DPW cut/trim weeds around guide lines & sign posts

Unfinished Business

None

New Business

- A. Received one closed bid for property on W Lansing Street (Parcel #10-31-577-041/Block 9, Lot #7 & #8).
Motion Neal, *second* Ferris to accept Dan McNeil's bid on behalf of Solo Development of \$5,000 for W Lansing Street property (Parcel #10-31-577-041/Block 9, Lot #7 & #8), with the lots being combined and garage added onto the house.
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Bids for Depot Library Painting
Motion Alexander, *second* Nowak to a hire AllPro Painting Services to paint the Depot Library at a cost of \$3,570 within the parameters of the bid and use excess money from General fund to supplement Line item [Library Expense/Repair/Maint-Depot] up to \$4,570.
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. Review Rental Inspection Fees – Council reviewed Rental Inspection fees and also discussed Ordinance 154.04 regarding penalty for not registering property.
Motion Neal, *second* Erickson to maintain current rental inspection fees.
Unanimous Voice Vote: All Ayes - ***Motion declared carried***
- D. Michigan Government Finance Officers Association (MGFOA) Dues
Motion Alexander, *second* Erickson to pay \$120 to renew MGFOA membership.
Roll Call: Ayes – Alexander, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

Communications

- A. Water & Waste Meeting – Nowak did not attend due to no summer meetings.
- B. Small Cities/Villages Meeting – Neal did not attend due to no August meeting.
- C. Gaines Township Meeting – President Stiff attended August meeting. No items pertinent to Village.
- D. TAC Meeting – Alexander did not attend due to July meeting being canceled.

Council Concerns

- Blight complaints from residents and Counsel will be compiled and submitted to Ryan Wilburn/Code Enforcement Officer.
- Discussed possibility of vacancy on the Council and avenues of advertising.

Audience Comments

Dan McNeill thanked the council for accepting his bid for the vacant property on Lansing Street.

Adjournment

Motion Alexander, second Ferris to adjourn at 7:51 p.m.

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk