

VILLAGE OF GAINES
Regular Council Meeting
September 12, 2018

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Deputy Clerk Hanna Lytle
Absent: Carol Erickson, Barbara Ferris, James Savage, and Clerk Vicky Sandlin

Police Report

Report received prior to meeting from Chief Mark Schmitzer and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

- Chief Schmitzer introduced the new Code Enforcement Officer, Police Officer Ryan Wilburn.

Code Enforcement Report

- Report received prior to meeting and on file. Officer Wilburn was in attendance to answer any questions/concerns.
- Must receive a written form to investigate code complaint. List is being compiled by Village.

Audience Comments

None

Approval of Minutes

Motion Alexander, second Nowak to approve August 8, 2018 Regular Council Meeting minutes as presented.

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Treasurer Report

A. *Bank Balance - \$250,588; Investment Balance - \$321,373*

- Library sign was recently allocated under "General Fund/Beautification", however, it should go under "Library Expense". The sign was originally requisitioned within the 2017/18 Budget, but was not completed and delivered until after that fiscal year. Therefore, the 2018/19 Budget needs to be modified to incorporate this.

Motion Nowak, second Alexander to amend Budget under 'Library Expense' from \$4,889.00 to \$6,456.00, to be earmarked for Library Sign.

Roll Call: Ayes – Alexander, Neal, Nowak, Stiff

*Nays - None. **Motion declared carried***

Approval of The Bills

Motion Alexander, second Neal to approve bills as presented.

Roll Call: Ayes – Alexander, Neal, Nowak, Stiff

*Nays - None. **Motion declared carried***

DPW Report

Street Commissioner Harold DeMott reported:

- Received bid for painting/stripping Major streets M & M Pavement Marking. However, the bid must be revised since DeMott and DPW Wayne McGuire will be assisting with the work being done at Gaines Elementary School.

Fire Board Report

Report received prior to meeting from Erickson and on file.

Building Inspector Report

None

President's Report

- Attended Township meeting Wednesday, September 5, 2018. They voted to install a new phone system.
- Still waiting to hear back from Atty Gildner on park ordinance (commercial filming/video/still photography).
- Attended 911 Consortium meeting Tuesday, September 11, 2018 and it was announced that the early warning sirens in the county have all been upgraded, including city of Flint.
- Rental inspection was conducted August 15, 2018 on two (2) of the six (6) units at 126 Church Street (owned by Robert O'Neil). Remaining four (4) will be scheduled soon. 101 Elm Street (owned by Michael Yelinek) is scheduled for Tuesday, September 18, 2018.
- AllPro Painting stated they will call us back to schedule painting of Depot Library in the next week or two. They are finishing up on current project.
- Have one bid (RLM-\$700) for damaged gutter/roof. Expecting at least one more.
- Called Margaret Kato (Habitat for Humanity/Executive Director) on September 14, 2018. She was unavailable, but George MacEachern/Construction Manager stated that the project is "still a go" and the paperwork is at the County Commissioner's office waiting for signature(s) to release the money.
- Chief Schmitzer recommended a more concise curfew ordinance for ages twelve (12) through seventeen (17). Attorney Gildner should have an ordinance available for review at the next council meeting.

Unfinished Business

None

New Business

- A. Waste Management – The Village is currently paying Waste Management \$45.26/month. The proposed Service Agreement has increased to \$50.06, due in part to a \$5.00/month "administrative cost". Awaiting call back for clarification of what the administrative cost entails.
Motion Neal, second Alexander to approve the Waste Management Service Agreement of \$50.06 per month. This includes the additional administrative charge of \$5.00 if determined valid.
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Lamp Post Fixture – When Diesler Electric came to install lamp post it was discovered the top portion was missing. Research into acquiring matching lamp post/fixtures is ongoing.
Motion Alexander, second Neal to table this issue until next month.
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. Painting Center Lines – As previously discussed, M & M Pavement Marking has agreed to revise the bid since DeMott and McGuire will be assisting with the painting.
Motion Alexander, second Neal to approve the bid from M & M Pavement Marking not exceed the amount of \$2,893.14 (from Major).
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- D. Removal of Village Trees – One tree is located at 202 Lord Street and the other on the corner of Lord, at 201 Grove Street.
Motion Nowak, second Alexander to transfer \$1,325.00 from Street fund to Local Streets fund to pay for the removal of two (2) trees - one tree located at 202 Lord Street and one tree located at the corner of Lord and 201 Grove Street.
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- E. Harold DeMott/Special Mowing on Park Street – The pump station by 253 Park Street needs to be mowed, however the ground in extremely uneven and cannot be mowed with Village mower until mowed with bush hog and then leveled out.
Motion Alexander, second Neal to pay Harold DeMott to mow the pump station by 243 Park Street in the amount not to exceed \$50.00.
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

- F. Land Bank Purchase
Motion Nowak, *second* Alexander to offer the Genesee County Land Bank \$500.00 (\$250.00 each) for the parcels at 117/119 Genesee Street (#10-31-577-063 & #10-31-577-065).
Roll Call: Ayes – Alexander, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- G. Halloween Event – Halloween Party will be Wednesday, October 31, 2018 from 6 p.m. – 8 p.m. Alexander will be Village Hall party organizer.

Communications

- A. Water & Waste Meeting – Nowak attended the August 15, 2018 meeting. Report received and on file.
- B. Small Cities/Villages Meeting – Neal did not attend the September 5, 2018 meeting in Otisville.
- C. Gaines Township Meeting – President Stiff attended the September 5, 2018 meeting. No items pertinent to Village.
- D. TAC Meeting – The September 6, 2018 meeting was post-phoned until September 13, 2018. Alexander plans on attending.

Council Concerns

- Please remember to submit any blight complaints to Clerk.

Audience Comments

None

Adjournment

Motion Alexander, *second* Neal to adjourn at 7:57 p.m.
Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk