

**VILLAGE OF GAINES**  
**Regular Council Meeting**  
**December 12, 2018**

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

**Roll Call**

Present: Emily Alexander, Carol Erickson, Barbara Ferris, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin  
Absent: None

**Police Report**

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

**Code Enforcement Report**

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

**Audience Comments**

None

**Approval of Minutes**

*Motion Ferris, second Alexander to approve November 14, 2018 Regular Council meeting minutes as presented.*

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

**Treasurer Report**

A. Bank Balance - \$329,848; Investment Balance - \$320,323

**Approval of The Bills**

*Motion Neal, second Erickson to approve bills as presented.*

*Roll Call: Ayes - Alexander, Erickson, Ferris, Neal, Nowak, Stiff*

*Nays - None. **Motion declared carried***

**DPW Report**

Street Commissioner Harold DeMott had no report, but was in attendance to answer any questions/concerns.

**Fire Board Report**

Report received prior to meeting from Erickson and on file.

**Building Inspector Report**

None

**President's Report**

- Attended Township meeting Wednesday, December 5, 2018. Presented an ordinance for marijuana law. We will review this at our next meeting.
- Lamp post for 103 Walker St (Peace Park/Gazebo) arrived Tues, Dec 11, 2018. Deisler Electric has been notified and we are awaiting service date to install both this lamp post and the lamp post at 110 Genesee.
- TIP pre-application was submitted Thurs, Nov 15, 2018.
- Submitted CDBG application Wed, Nov 21, 2018.
- We will host the Small Cities & Villages Association dinner/meeting Wed, April 3, 2018 @ 6pm. Please pass along any ideas for a speaker to the Clerk.
- We have a Budget Workshop scheduled next month at 6:00 p.m., prior to our Regular Council Meeting Wednesday, January 9, 2019.
- Attended 911 Consortiums Tuesday, December 11, 2018. It was announced that when testing the sirens monthly, the siren will be shorter. They are still working the bugs out of the pagers, and Paul Fortino and President Stiff were elected to the Executive Committee.

- Please review two (2) handouts (Resolution-Use of Village Property and Ordinance Marijuana Establishments) to be presented at next month's meeting.
- Tomorrow we will be posting vacant Village council seat in window and on our website.

### **Unfinished Business**

- A. Amend Resolution 2018-01 (2013-10) Inspection Fees For Rental Properties Within The Village of Gaines  
*Motion Nowak, second Neal to approve Resolution 2018-01 (2013-10) Inspection Fees For Rental Properties Within The Village of Gaines.*  
 Roll Call: Ayes - Alexander, Erickson, Ferris, Neal, Nowak, Stiff  
 Nays - None. ***Motion declared carried***

### **New Business**

- A. Genesee County Metropolitan Alliance Dues  
*Motion Ferris, second Erickson to approve to pay \$150.00 for Genesee County Metropolitan Alliance Dues, and designate Alexander as Elected Official, Neal as the Alternate, and Valarie DeLauter as Citizen Representative.*  
 Roll Call: Ayes - Alexander, Erickson, Ferris, Neal, Nowak, Stiff  
 Nays - None. ***Motion declared carried***
- B. Michigan Association of Municipal Clerks Membership Renewal  
*Motion Alexander, second Ferris to approve to pay \$60.00 for Michigan Association of Municipal Clerks Membership Renewal*  
 Roll Call: Ayes - Alexander, Erickson, Ferris, Neal, Nowak, Stiff  
 Nays - None. ***Motion declared carried***
- C. Amend Site Plan for Faith Church  
 Faith Church submitted an amended site plan for parking lot. Since the lot has been extended the church would like to add two (2) lights (wiring already in place).  
*Motion Neal, second Alexander to approve the amended site plan for Faith Church according to diagram provided.*  
 Unanimous Voice Vote: All Ayes - ***Motion declared carried***
- D. Replace Village Traffic Signs  
 Council approved replacing various Village traffic signs. Since it is already in the budget, DeMott can order signs and install.
- E. Resolution Genesee County Community Development Program/Community Development Block Grant (CDBG) Program  
*Motion Nowak, second Neal to adopt Resolution 2018-02 Community Development Block Grant (CDBG) Program Signatures, authorizing President Samuel Stiff, Clerk Vicky Sandlin, and Treasurer Demitra Manutes-Pyles to request reimbursements from CDBG Program.*  
 Unanimous Voice Vote: All Ayes - ***Motion declared carried***

### **Communications**

- A. Water & Waste Meeting – Nowak attended November 21, 2018 meeting. They are putting together Water Advisory Board which will negotiate with county commissioners.
- B. Small Cities/Villages Meeting – Neal attended the December 5, 2018 meeting in Clio. Clio Superintendent presented Common Ground Program. It is community and business individuals (Kiwanis, Knights of Columbus, Gaines Township, Village of Gaines, superintendents, Lions Club, etc) coming together once a month to talk about what is on their schedules. Then individuals share that information with their community/groups.
- C. Gaines Township Meeting – President Stiff attended the December 5, 2018 meeting.
- D. TAC Meeting – Alexander attended the December 6, 2018 meeting. Our TIP application was received and the 2019 will be available in February.

### **Council Concerns**

- The 15-minute parking/garbage cans have been moved to side of buildings during the winter months for slow removal purposes.
- At Gaines Elementary this Saturday, December 15, 2018 at 9:30 a.m. - 12:00 p.m. the Elementary PTO and the Lions Club are hosting a breakfast with Santa and a craft show with tractor rides.

### **Audience Comments**

- A suspicious older Ford van, burgundy on top and tan on bottom was seen shortly before 7:00 a.m. this week going up and down each street. Once it seen it was being watched, it took off. Please be aware of what is going on in your neighborhood.
- Applications for vacant Village Council seat are due by Tuesday, January 8, 2019 at 2:00 p.m.
- Janet Cole and Beth Carr/Faith Church were informed that it was okay for them to put up a flag pole.
- Chief Schmitzer encouraged the council to ensure that they budget enough money for blight/code enforcement for the coming year.

### **Adjournment**

*Motion Alexander, second Erickson to adjourn at 7:28 p.m.*

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Respectfully Submitted,

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Vicky Sandlin, Clerk