

Village of Gaines
Regular Council Meeting
February 13, 2019

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:01 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander, Christopher Crawford, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin
Absent: Carol Erickson and Barbara Ferris

President Stiff amended agenda to:

- *Add an item under "6. Approval Of The Minutes"*
 - B. Budget Workshop (January 9, 2019)*
- *Revise item "14. New Business"*
 - A. Resolution 2019-02 Adoption of Gaines Township Ordinance No. 139-Amending Penalties*

Police Report

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

Code Enforcement Report

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

Audience Comments

Chief Schmitzer shared that at the last Gaines Township meeting, the Gaines Township board passed a resolution to start the process of public hearings to establish an assessment district for police services since the Township's 0.5 mil expired.

At the next regular Gaines Township meeting (Wednesday, March 6, 2019 at 7:00 p.m.) they will set the date of the Public Hearing and the amount and length of the assessment.

If it is passed by the Gaines Township board, and residents are not satisfied with that decision, they can have a referendum election if they circulate a petition and collect signatures from ten percent (10%) of the residents from the last gubernatorial election.

Council decided to draft a letter of support for the March 6, 2019 meeting and will consider approving a resolution.

Approval of Minutes

- A. *Motion Alexander, second Neal to approve January 9, 2019 Regular Council meeting minutes as presented.*
*Unanimous Voice Vote: All Ayes - **Motion declared carried***
- B. *Motion Alexander, second Neal to approve January 9, 2019 Budget Workshop meeting minutes as presented.*
*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Treasurer Report

- A. Bank Balance - \$277,798; Investment Balance - \$323,818

Approval of The Bills

Motion Alexander, second Neal to approve bills as presented.
Roll Call: *Ayes - Alexander, Crawford, Neal, Nowak, Stiff*
*Nays - None. **Motion declared carried***

DPW Report

- Street Commissioner Harold DeMott concerned that residents are pushing snow back into road. DeMott will contact Chief Schmitzer with address and picture (if available). On first

offense, Chief Schmitzer will give them a warning, but any continued offense will result in a ticket.

- Large snowbanks present a danger to children. A warning will be placed on Village website and Neal will check on sending a flyer home with students from school.

Fire Board Report

Report received prior to meeting from President Stiff and on file.

Building Inspector Report

Building Inspector Marty Johnson did not submit a report and was unable to attend.

President's Report

- Attended Township meeting Wednesday, February 6, 2019.
- Attended 911 Executive Board meeting yesterday (Tues, February 12, 2019). Still working on radio situation.
- ZBA meeting scheduled April 17, 2019. Sidewalk maintenance will be the topic.
- Ordered seven (7) lampposts. Should arrive in 4 – 6 weeks.
- Still accepting ideas for a speaker for the Small Cites & Villages that we will be hosting on April 3, 2019. Considering Margaret Kato/Habitat for Humanity and Ben Manika/Swartz Creek Community Schools Superintendent.
- Budget Workshop will be Wednesday, February 13, 2019 at 6:00 p.m. - 6:45 p.m. and Budget Public Hearing at 6:45 p.m.
- Saturday, February 16, 2019 Baron's is having a community dinner.

Unfinished Business

None

New Business

- A. Resolution 2019-02 Adoption of Gaines Township Ordinance No. 139-Amending Penalties
Motion Nowak, second Alexander to approve Resolution 2019-02 Adoption of Gaines Township Ordinance No. 139-Amending Penalties.
Roll Call: Ayes - Alexander, Crawford, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Codification of Village of Gaines Code of Ordinances
It was determined that \$671.81 from General/Miscellaneous (101-101-955) and \$500.00 from General/Ordinance Book (101-101-901) will be used cover cost.
Motion Nowak, second Neal to accept quote from American Legal Publishing \$1,171.81 to codify the Village of Gaines Code of Ordinances.
Roll Call: Ayes - Alexander, Crawford, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. MGFOA Seminar - Introduction to Public Finance (March 5, 2019)
Motion Alexander, second Nowak to approve to pay \$35.00 to register Treasurer Manutes for the MGFOA Seminar - Introduction to Public Finance on March 5, 2019.
Roll Call: Ayes - Alexander, Crawford, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- D. Fee Schedule
Motion Alexander, second Neal to approve Fee Schedule, with the change of \$10.50/hr (plus \$0.25/copy) for the FOIA requests.
Roll Call: Ayes - Alexander, Crawford, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- E. Schedule Zoning Board of Appeals Dates
Motion Alexander, second Nowak to approve Zoning Board of Appeals meeting dates.
Unanimous Voice Vote: All Ayes - ***Motion declared carried***
- F. Dates for Brush Pick-up
Motion Alexander, second Nowak to table "Dates for Brush Pick-up" until after Waste Management releases their dates for Yard Waste Pickup.
Roll Call: Ayes - Alexander, Crawford, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

Communications

- A. Water & Waste Meeting – Nowak was unable to attend January meeting due to weather.
- B. Small Cities/Villages Meeting – Neal attended January 3, 2019 meeting. CIB Planning had a presentation of their planning, zoning, and development consulting services. Also, learned about MML services and the MML Conference that is schedule in March.
- C. Gaines Township Meeting – President Stiff attended the February 6, 2019 meeting.
- D. TAC Meeting – Alexander was unable to attend the January 10, 2019 meeting, but received the Transportation Improvement Program approved projects. The Village of Gaines project has been approved for \$32,240.00 federal funds, which leaves \$8,060.00 for local (municipality) funds to cover, for a total cost of the project at \$40,300.00.

Council Concerns

- Nowak requested that Neal place Library hours (Wednesdays 4:00 p.m. – 8:00 p.m. and Saturdays 9:00 a.m. – 5:00 p.m.) in Gaines Elementary newsletter.
- Nowak shared the MML statement - "Thriving communities do not happen by accident".
- Discussed possibility of starting up Downtown Development Authority (DDA)
- It was suggested that the council consider Victorian-styled street signs, benches, and trash cans for future improvement projects.

Audience Comments

None

Adjournment

Motion Neal, second Erickson to adjourn at 8:08 p.m.

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk