

Village of Gaines
Regular Council Meeting
May 8, 2019

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Christopher Crawford, Carol Erickson, Barbara Ferris, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin
Absent: Emily Alexander

Police Report

Report received prior to meeting and on file. Chief Schmitzer (arrived at 7:29 due to work-related incident) was in attendance to answer any questions/concerns.

- In the event of dogs running loose, please call Genesee County Animal Control/810-732-1660.

Code Enforcement Report

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

The Village had five (5) complaints:

- 213 Lansing Street – Junk vehicle (Case closed)
- 201 W Lord Street – Junk vehicle/Blight (Case closed)
- 109 E Lord Street – Junk vehicle/Blight (Case closed)
- 201 Walnut Street – Junk vehicle/Blight (Case closed)
- 213 Walker Street – Junk vehicle/Blight (Case closed)

Audience Comments

None

Approval of Minutes

- A. *Motion Erickson, second Nowak to approve April 10, 2019 Regular Council meeting minutes as presented.*
Unanimous Voice Vote: All Ayes - Motion declared carried

Treasurer Report

- A. Bank Balance - \$316,042; Investment Balance - \$326,240.
B. Will amend the budget to move funds for 'DPW Wages' from Major Streets to Local Streets as recommended by the Treasurer and approved in last month's regular council meeting.

Approval of The Bills

Motion Ferris, second Neal to approve bills as presented.
Roll Call: *Ayes - Crawford, Erickson, Ferris, Neal, Nowak, Stiff*
Nays - None. Motion declared carried

DPW Report

Street Commissioner Harold DeMott was not able to attend meeting but gave an update to President Stiff.

- Two resurfacing projects have been completed (Genesee Street and Lansing Street). The DPW will be building up the shoulders of the roads with dirt and placing gravel at the driveways.
- The brake lines for the work truck need replaced. Will be receiving a quote from Rick Harlow for repairs.

Fire Board Report

Report received prior to meeting from Erickson and on file.

Building Inspector Report

Building Inspector Marty Johnson was unable to attend, but did submit a Village of Gaines Permit List (on file).

President's Report

- Attended Gaines Township Meeting Wed, April 3, 2019. Police assessment will be put to a vote this coming November. It would be a fixed rate of \$115 (9.60/month) for residential or business.
- Working with Clerk on the Local Pavement Warranty Program. We will have a Local Pavement Warranty Program Resolution for the Council to review and approve next month.
- Street Administrator is in the final stages of scheduling the street lines to be re-painted.
- DPW will be conducting their annual sidewalk assessment this month.
- Genesee & Lansing streets were re-surfaced last week (week of May 6th)
- Tree at 610 Genesee (Mark White) is dead and in need of being removed. Clerk will be following up with Consumers regarding the limbs that are entangled in the wires, as well, as getting bids for removal of the tree.
- Making progress on the process of collecting bids for maintenance on the office, installation of the street lamp posts, and painting of the library
- Brake lines on the work truck have to be replaced. Have two (2) bids at this time, working on the third.
- Street Administrator and Clerk are working on getting the ADT counts for the railroad crossings.
- Habitat for Humanity has begun work at 206 Lord. Came in today to inquire about sewer, water, and electric. Measured off & marked those.
- Gaines Men's Club will paint gazebo and benches, but not on Saturday, May 18th since it is reserved for a wedding.
- We have been in contact with the Drain Commission regarding repairs on the storm sewer at the Depot Library.
- Memorial day presentation is set for Monday, May 27, 2019. Street will be closed from 10:00 a.m. to 2:00 p.m., and the program starts at 1:00 p.m.
- Received letter from the State of Michigan Department of Transportation regarding the Highway-Railroad Grade Crossing Safety Improvement Programs that they are implementing for fixing selected crossing/gates.

Unfinished Business

None

New Business

- A. Village Flowers (Leanna Cross)
Motion Ferris, *second* Erickson to hire Leanna Cross for the amount of \$700.00 for installation, watering, and fertilizing of flower planter at the Village office (1) and on the nine (9) lamp posts.
Roll Call: Ayes - Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Amend Budget – Clerk Wages & Hours
Motion Neal, *second* Erickson to table this issue until next month.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. Michigan Municipal League Membership Dues
Motion Erickson, *second* Neal to pay Michigan Municipal League dues in the amount of \$471.00.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- D. MGFOA Seminar – Back to Basics 2019 (May 16, 2019)
Motion Neal, *second* Erickson to approve to pay \$90.00 to register Treasurer Manutes for the MGFOA Seminar – Back to Basics/Public Financial Statements on May 16, 2019.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- E. I.T. Right Service Contract
Motion Nowak, *second* Ferris to approve to pay the Annual Contract for I.T. Right in the amount of \$1,500.00.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- F. Office Copier
Motion Neal, *second* Nowak to approve the Xerox Lease Agreement for 60 months @ \$92.16 for Xerox Altalink Color Multifunction Printer Model #C8030H.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

- G. Village Office & Library Windows
Three (3) quotes were obtained to clean the windows in the Village Hall and the Library.
- Birds Beware Window Cleaning: \$258.00
 - Great Lakes Window Cleaning: \$375.00
 - H & B Janitorial & Window Cleaning: \$198.00
- Motion* Neal, *second* Ferris to accept quote from H & B Window Cleaning to clean windows at the Village Hall and Library for \$198.00.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- H. Brush Pick-up Date (Wed, June 5, 2019)
Motion Ferris, *second* Nowak to have one scheduled Brush Pick-up on Wednesday, June 5, 2019, and schedule any additional dates due to storm damage, if needed.
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- I. Village Yard Sale Dates (Thurs, June 13 thru Sun, June 16, 2019)
Motion Neal, *second* Ferris to approve the Village Yard Sale dates for Thursday, June 13, 2019 through Sunday, June 16, 2019 with advertising on the website (villageofgaines.net) and Facebook (Market Place).
Roll Call: Ayes – Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

Communications

- A. Water & Waste Meeting – Meeting canceled.
- B. Small Cities/Villages Meeting – Ferris attended Wednesday, May 1, 2019 meeting as the Village alternate. Report on file.
- C. Gaines Township Meeting – President Stiff attended the meeting Wednesday, April 3, 2019 meeting.
- D. TAC Meeting – Alexander was not able to attend May 2, 2019 meeting.

Council Concerns

- We are still pursuing the vacant lots at 117/119 for purchase. However, there is no change at this time.
- It was suggested that the Council look into replacing the street signs with Victorian-styled street signs.
- Gaines Elementary will be having a Farm & Field Day Wednesday, June 5, 2019.
- The 2019/2020 school year model for Gaines Elementary will be a partnership with MSU 4H and Future Farmers of America. It will be a farming and agricultural school (includes animals, farming, budgeting, etc.)

Audience Comments

None.

Adjournment

Motion Ferris, *second* Erickson to adjourn at 8:18 p.m.
Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk