

Village of Gaines
Regular Council Meeting
June 12, 2019

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander^(arrived @ 7:22pm), Christopher Crawford, Carol Erickson, Barbara Ferris, Melissa Neal, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin

President Stiff amended agenda to:

- *Add two (2) items under "14. New Business"*
 - J. Stevenson Company/Liability Insurance*
 - K. Gaines Community Band Ice Cream Social*

Police Report

Report received prior to meeting and on file. Chief Schmitzer was unable to attend.

Code Enforcement Report

Report received prior to meeting and on file. Chief Schmitzer was unable to attend.

The Village had one (1) complaint:

- 610 Genesee Street – Animals at Large

Audience Comments

None

Approval of Minutes

- A. *Motion Erickson, second Ferris to approve May 8, 2019 Regular Council meeting minutes as presented.*

*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Treasurer Report

A. Bank Balance - \$313,740; Investment Balance - \$326,365

B. Sewer/Enterprise Fund

Motion Nowak, second Neal to re-classify Sewer/Enterprise Fund of \$100,000.00 (invested in a CD) to General/Operating Fund per letter (on file, dated May 22, 2019) from Attorney Michael Gildner.

Roll Call: Ayes - Crawford, Erickson, Ferris, Neal, Nowak, Stiff

*Nays - None. **Motion declared carried***

Approval of The Bills

Motion Ferris, second Neal to approve bills as presented.

Roll Call: Ayes - Crawford, Erickson, Ferris, Neal, Nowak, Stiff

*Nays - None. **Motion declared carried***

DPW Report

Street Commissioner Harold DeMott was not able to attend meeting but gave an update to President Stiff.

- Filled pot holes in the Village with asphalt.
- Received a quote from Delta Paving for re-surfacing Ray Road and paving McConnell.
- Completed annual sidewalk assessment. Will be presented at next month's meeting.

Fire Board Report

Report received prior to meeting from Erickson and on file.

Building Inspector Report

Building Inspector Marty Johnson was unable to attend, but did submit a Village of Gaines Permit List (on file).

President's Report

- Attended Gaines Township Meeting Wed, May 1, 2019. Nothing pertaining to the Village.
- Rick Harlow replaced brake lines on the work truck. We purchased the lines for \$92.00 and he charged \$350.00 for labor and guaranteed his work for 1 year.
- Smoke detectors placed in each office, public area, and in the back, and will be installing a CO2 detector. Will be installing smoke detectors and a CO2 detector at the Library also.
- Scheduling with Mike Yelinek to cut down tree at 610 Genesee (Mark White) that is dead and in need of being removed. Clerk has to coordinate activities of Mike and MISSDIG within no more than 14 days of each other.
- Habitat for Humanity will make changes to hall free of charge. They're "Paying it forward"
- Office water tested positive for "Coliforms" on 06/04/19. The Genesee County Coordinator recommended "repair of well cap (collar is cracked & loose) and chlorination by licensed well driller – may want to have the driller blow-out the well to remove any debris that may be causing the problem." Clerk is contacting well driller and then two (2) weeks after recommendations have been completed, we will re-test.
- Windows at the office and library will be cleaned Monday, June 17, 2019.
- Making progress on the process of collecting bids for painting of the library. Painters are in their busy season.
- Community Development Block Grant monies have been allocated, next step is distribution. Was slightly more than estimated. Estimate was \$1,000.00, actual was \$2,139.00.
- Still waiting for bid on PK and M&M Painting for painting the street lines.
- It has been two (2) months since hole appeared in island at the library. Pursuing Genesee County Drain Commissioner via phone calls and emails to give us a date for the repairs.
- Due to inclement weather the Brush Pick-up was delayed one day, to Thurs, June 6, 2019.
- We received Michigan Township Participating Plan Dividend (via Stevenson Company) in the amount of \$229.78.
- 2019 Spring/Summer Newsletter mailed out and had amazing response.

Unfinished Business

- A. Amend Budget – Clerk Wages & Hours
Motion Neal, *second* Erickson to approve the budget as amended for Clerk wages at \$16.50/hr up to 25 hours per week (as needed).
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

New Business

- A. Michigan Municipal League Workers' Compensation Fund
Motion Neal, *second* Alexander to approve payment to Michigan Municipal League (MML) for Workers' Compensation Fund policy premium for coverage from July 1, 2019 through July 1, 2020 in the amount of \$802.00.
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Genesee Street Lamp Post Installation
Motion Neal, *second* Nowak to accept quote from Deisler Electric in the amount of \$3,000.00 for removal of old lamp posts and installation of our seven (7) new lamp posts.
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. Furnace Service Agreement
Motion Alexander, *second* Neal to approve Planned Service Agreement from Staley's Plumbing, Heating and Air Conditioning in the amount of \$192.00/year (\$80.00 for spring service and \$112.00 for fall service).
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- D. Resolution 2019-06 Adopting A Local Pavement Warranty Program
Motion Alexander, *second* Nowak to approve Resolution 2019-06 Adopting A Local Pavement Warranty Program.
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***
- E. Resolution 2019-07-Implementing A Local Pavement Warranty Program
Motion Neal, *second* Erickson to approve Resolution 2019-07 Implementing A Local Pavement Warranty Program.
Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
Nays - None. ***Motion declared carried***

- F. Code of Ordinances Invoice
Motion Nowak, *second* Ferris to approve payment to American Legal Publishing Corporation for Code of Ordinances 2019 supplement in the amount of \$1,277.53.
 Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
 Nays - None. ***Motion declared carried***
- G. Ordinance 2019-03-Enacting and Adopting a Supplement To The Code Of Ordinances For The Village of Gaines and Declaring An Emergency
Motion Erickson, *second* Nowak to approve Ordinance 2019-03 Enacting and Adopting a Supplement To The Code Of Ordinances For The Village of Gaines and Declaring An Emergency
 Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
 Nays - None. ***Motion declared carried***
- H. Vacant Lots (117/119 Genesee)
Motion Ferris, *second* Neal for approval to offer the Genesee County Land Bank \$550.00 (\$275.00 each) for the parcels at 117/119 Genesee Street (#10-31-577-063 & #10-31-577-065).
 Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
 Nays - None. ***Motion declared carried***
- I. Library Flowers and Bushes
Motion Alexander, *second* Neal for approval to utilize DPW part-time employee to maintain Depot Library flowers and bushes.
 Unanimous Voice Vote: All Ayes - ***Motion declared carried***
- J. Stevenson Company Renewal
Motion Erickson, *second* Ferris to approve payment to Stevenson Company for Risk Management/Liability policy premium for coverage from July 1, 2019 through July 1, 2020 in the amount of \$7,260.00.
 Roll Call: Ayes - Alexander, Crawford, Erickson, Ferris, Neal, Nowak, Stiff
 Nays - None. ***Motion declared carried***
- K. Gaines Community Band Ice Cream Social
Motion Neal, *second* Erickson to approve use of the gazebo and Village chairs for the Gaines Community Band Ice Cream Social on Saturday, August 24, 2019 at 6:00 p.m.
 Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Communications

- A. Water & Waste Meeting – Nowak attended the May 15, 2019 meeting. Marty Johnson/Building Inspector will be attending a meeting to learn more about the electronic permit program.
- B. Small Cities/Villages Meeting – Neal was unable to attend.
- C. Gaines Township Meeting – President Stiff attended. There was nothing pertinent to the Village.
- D. TAC Meeting – Alexander was unable to attend.

Council Concerns

- The paint is coming off the sign at Peace Park. Will need to look into replacing that sign, as well as, the signs coming into the Village.
- Sidewalks will be discussed next month.
- Awaiting schedule from Habitat for Humanity for council times to volunteer.
- Cats in Village are becoming a problem.
- Code of Ordinance supplements will be added/replaced soon.
- Reflective signs coming into the Village have been replaced.

Audience Comments

None

Adjournment

Motion Neal, *second* Alexander to adjourn at 8:01 p.m.
 Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk