

Village of Gaines
Regular Council Meeting
August 14, 2019

The regular monthly meeting was called to order by President Sam Stiff at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Roll Call

Present: Emily Alexander, Christopher Crawford, Carol Erickson, Diane Nowak, President Sam Stiff, Treasurer Demi Manutes-Pyles, and Clerk Vicky Sandlin
Absent: Barbara Ferris and Melissa Neal

President Stiff amended agenda to:

- *Add an item under "7. Treasurer's Report"*
 - B. Taylor Morgan Presentation*
- *Add items under "14. New Business"*
 - D. Library Interior Doors*
 - E. Ordinance 2019-03 Numbering of Homes*

Police Report

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

Code Enforcement Report

Report received prior to meeting and on file. Chief Schmitzer was in attendance to answer any questions/concerns.

- The Village had one (1) complaint:
110 Lansing Street – No occupancy permit

Audience Comments

None

Approval of Minutes

- A. *Motion Alexander, second Erickson to approve July 10, 2019 Regular Council meeting minutes as presented.*
*Unanimous Voice Vote: All Ayes - **Motion declared carried***
- B. *Motion Erickson, second Alexander to approve July 17, 2019 Zoning Board of Appeals meeting minutes as presented.*
*Unanimous Voice Vote: All Ayes - **Motion declared carried***

Treasurer Report

- A. Bank Balance - \$254,150; Investment Balance - \$328,253
 - Reclassified and moved LCSA-Metro (Michigan Local Community Stabilization Authority) Act under General/Fire/Revenue as discussed in last month's meeting.
 - General/Major CD – This CD has not been called yet. Council will be updated when the CD is callable.
 - Treasurer notified the Council that she has accepted a position with Flint Township in the Treasurer's Department Monday through Thursday's. Therefore, she will complete her duties for the Village on Friday's.
- B. Taylor Morgan Presentation
Bill Morgan and Janet Fras from Taylor-Morgan presented the Village of Gaines Audit Report [Village of Gaines Audited Financial Statements as of March 31, 2019, with the Comments and Recommendations Letter is on file]. Documentation and books look good and the financial statements for the Village of Gaines are in accordance with accounting principles without exception for Fiscal Year 2018/2019.

Approval of The Bills

Motion Erickson, second Alexander to approve bills as presented.
Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff
Nays - None. **Motion declared carried**

DPW Report

Street Commissioner Harold DeMott was not able to attend meeting, however, President Stiff reported that the DPW had removed/sprayed weeds around posts and sidewalks and trimmed trees throughout Village. The Cub Cadet lawnmower that they use to spray is not running, so we will be looking for a motor or a used replacement. The zero-turn is wearing out also.

Fire Board Report

Report received prior to meeting from Erickson and on file.

Building Inspector Report

Building Inspector Marty Johnson was unable to attend, but did submit a Village of Gaines Permit List (on file). The Village had two (2) permits.

President's Report

- Attended the Gaines Township meeting Wednesday, August 7, 2019. They approved the wording for the Police assessment that will be placed on the ballot in the General Election. It will be a proposal of \$115/year (\$9.60/month) per improved property. This will generate approximately \$303,000.00.
- Library was power washed July 22, 2019 and painting began Wednesday, August 7 and was completed Tuesday, August 13, 2019. Have a proposal for the internal doors that will be discussed later in the meeting.
- Wednesday, July 17 at 7:00pm is Zoning Board of Appeals. Discussed sidewalks.
- New "Village of Gaines" signs came in and have been installed at Walnut, Walker, and Ray. GCRC will be putting in posts at Ray & Symons and Ray and Markley.
- Dan Hudson/GCRC confirmed Ray Road belongs to Village (not Argentine).
- Birkmeier Well Drilling replaced/fixed wires Thurs, July 25, 2019 that they took out when they worked on the well last month.
- Chief Mark Schmitzer has an updated Code of Ordinance binder. Attorney Mike Gildner will be exchanged with an updated binder.
- Will be reviewing an ordinance for numbering of homes.
- GCDC notified us that they will be placing a steel panel/ top soil over the drain tile by the Library since there is gas line that runs through the tile.
- Low hanging limbs in the village have been trimmed.
- Weeds around the sign post and road signs have been cleared.
- Sidewalks have been sprayed for weeds.
- Looking for a new riding mower since our current one is not running right.
- DPW lowered to half-staff Mon, Aug 5 until sunset Thurs, Aug 8 to honor the victims of the mass shootings in El Paso, TX and Dayton, OH.
- Genesee County Health Dept will be here tomorrow, Thurs, Aug 15th to test the water.

Unfinished Business

- A. Paving/Re-paving Streets
Motion Nowak, *second* Alexander to accept quote from Delta Paving to upgrade/pave McConnell and Elm for the amount of \$57,415.00, which would come out of General.
Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff
Nays - None. ***Motion declared carried***

New Business

- A. Treasurer's Michigan Government Finance Officers Association (MGFOA) Membership Renewal
Motion Alexander, *second* Erickson to pay to renew Treasurer's MGFOA 2019-2020 Membership in the amount, not to exceed, \$125.00.
Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff
Nays - None. ***Motion declared carried***
- B. Ed Birkmeier Well Drilling
Motion Alexander, *second* Nowak to approve payment to Ed Birkmeier Well Drilling in the amount of \$650.00 to replace 5" cap and ring, redevelop well with air compressor, chlorinate well and circulate.
Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff
Nays - None. ***Motion declared carried***
- C. Sidewalks
Discussed that Council will need to decide on how the assessment will be dispersed (i.e. 50/50 between Village and resident).

Motion Alexander, *second* Nowak for our DPW to grind all uneven sections (Local and Major) and get bids for replacing the sections at 218 Genesee and 303 Genesee (Major) and the sections on Local streets also.

Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff

Nays - None. ***Motion declared carried***

D. Library Interior Doors

Motion Nowak, *second* Alexander to accept quote from AllPro Painting Services to paint interior doors at Depot Library for \$520.00.

Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff

Nays - None. ***Motion declared carried***

E. Ordinance 2019-03 Numbering of Homes

Motion Alexander, *second* Nowak to approve Ordinance 2019-03 Numbering of Homes.

Roll Call: Ayes – Alexander, Crawford, Erickson, Nowak, Stiff

Nays - None. ***Motion declared carried***

Communications

A. Water & Waste Meeting – Nowak was unable to attend the July meeting.

B. Small Cities/Villages Meeting – There was no August meeting.

C. Gaines Township Meeting – President Stiff attended the August 5, 2019 meeting.

D. TAC Meeting – There was no August meeting.

Council Concerns

Concerned that certain residents are not mowing their ditches.

Audience Comments

None

Adjournment

Motion Alexander, *second* Erickson to adjourn at 8:17 p.m.

Unanimous Voice Vote: All Ayes - ***Motion declared carried***

Respectfully Submitted,

Vicky Sandlin, Clerk