

Village of Gaines
Regular Council Meeting Minutes
August 14, 2024

The regular monthly meeting was called to order by President Constance Greene at the Village of Gaines Office, 113 Genesee Street at 7:00 p.m. with a pledge of allegiance to the flag.

Present: Valerie DeLauter, Taunya Marek, Wayne McGuire, Diane Nowak, Ronda Roach, Mark Sanborn, President Connie Greene, and Clerk Vicky Sandlin
Absent: None

Approval of Minutes

- A. Regular Council meeting (July 10, 2024)
Motion Nowak, second McGuire to approve July 10, 2024 Regular Council meeting minutes as presented.
Unanimous Voice Vote: All Ayes - Motion declared carried

Treasurer Report

- A. Report received from Treasurer and on file.
Huntington Bank Balance - \$430,379
Dort Financial Balance - \$258,263
Financial Plus Balance - \$65

Approval of The Bills

Motion McGuire, second Marek to approve bills.
Roll Call: Ayes – DeLauter, Marek, McGuire, Nowak, Roach, Sanborn, Greene
Nays – None *Motion declared carried*

DPW Report

Report received from McGuire prior to meeting. Report on file.

Fire Board Report

Report received from Roach and on file.

Building Inspector Report

Permit List received from Gaines Township/Building Inspector Marty Johnson. The Village had one (1) permit. Report on file.

President's Report

Report received from President Greene. Report on file.

Unfinished Business

- A. Open Grievances/Litigations
Per President Greene there are no open grievances/litigations at this time.
B. Village Hall Renovation
Motion McGuire, second Marek to table Village Hall Renovation.
Unanimous Voice Vote: All Ayes - Motion declared carried

New Business

- A. Desk
Motion Marek, second Nowak to table Desk until decision is made regarding Village Hall.
Unanimous Voice Vote: All Ayes - Motion declared carried
B. Office Computers
Council reviewed original quote from VC3 in the amount of \$4,125 for three (3) desktop computers (\$1,375 each) with Windows 11 Pro, 16 GB, 512 GB SSD, and Intel Core i5. After discussion, Council would like to request an additional quote from VC3 for comparison.
Motion Nowak, second Roach to request a separate quote from VC3 for three computers with a minimum of 64 GB, 2 TB SSD and Intel Core i8 or Intel Core i10. Purchase of three (3) desktop computers is not to exceed \$2,500. each.
Roll Call: Ayes – DeLauter, Marek, McGuire, Nowak, Roach, Sanborn, Greene
Nays – None *Motion declared carried*

- C. Village Hall & Street Lamps
Still pursuing quotes for the street lamps
Motion Marek, *second* Nowak to accept the quote from IWT Drywall and Paint in the amount of \$4,500 to clean, replace rotted wood, and paint exterior of the Village Hall, with IWT supplying the materials and paint. *specified Gerwin Williams abrs*
Roll Call: Ayes – DeLauter, Marek, McGuire, Nowak, Roach, Sanborn, Greene
Nays – None *Motion declared carried*
- D. DPW Employee
Motion McGuire, *second* Marek to hire Devon Walker for the as-needed, part-time DPW employee position starting at \$14.00/hr.
Roll Call: Ayes – DeLauter, Marek, McGuire, Nowak, Roach, Sanborn, Greene
Nays - None. *Motion declared carried*
- E. Employee Manual
Council began review of document. Suggested changes made on document (on file). Will continue review at next meeting, and once review is complete Council will vote to ratify.

Communications

- Water & Waste Meeting – No meeting.
- Small Cities/Villages Meeting – No meeting.
- Gaines Township Meeting – President Greene attended.
- TAC Meeting (Qtrly: January, April, July, October) – July 11, 2024 meeting cancelled.
- Metro Alliance – July 24, 2024 meeting cancelled. Next meeting August 21, 2024.

Audience Comments

None

Council Concerns

- Nowak confirmed Ordinance 92.30 was the ordinance for blight in the Village of Gaines Code of Ordinances
- Discussed updates on the cemetery. Clerk will check on process if it goes into foreclosure.
- Shared FOIA request from Donna Archambault (on file).
- Various council members wanted to recognize ClearView Tree Service for all of the work they have done, free of charge, during the weather we have experienced in the Village the last few weeks.

Adjournment

Motion McGuire, *second* Roach to adjourn at 8:53 p.m.
Unanimous Voice Vote: All Ayes - *Motion declared carried*

Respectfully Submitted,

Vicky Sandlin, Clerk